



Five Ways Primary School PTFA meeting

Notes of Meeting on Tuesday 13 March 2018 at Five Ways Primary School, KS1 Staff Room

Present: Neil Dalby (Chair), Helen Phillips, Tatum Houlston, Kerrie Tranter, Hayley Sidaway, Tim Alcock, Kerry Howard, Anna Hill, Claire Nurse, Sue Fuller, Kirstie Guest

Apologies: Christie Grey, Kirstie Rathor, Tara Harvey, Dilly Lidder, Hollie Horton, Amy Roswell, Gill Wilkes, Katie Barham

1. Actions from previous minutes: 13 February
 - Wrapping – DL to send email to request – 06 March, 7pm - DONE
 - Easter Bingo Cobs – Reception Moms – 23 March, AM – numbers to be confirmed for ND to collect from Tesco
 - ND to collect eggs – 29 March – need to confirm numbers and alternatives
 - KG and CN – inputting ticket requests
 - Easter Egg Hunt – DL to send email to request volunteers – 2pm at the Pavillion – Volunteers to be confirmed
 - TH and KR to dress up in mascot costumes
 - Everyone to sell 5 tickets for Fashion Show – Reminder to be sent out
 - CG to send letter to Co-op, ref grants – No good, need to re-apply in future
 - ND/HP letter ref lottery to be sent to new parents and year 6 parents
 - HP to send details ref Bags for Life

NOTES: previous minutes to be amended:

- Leanne Mills and Annette Reid also present
- Spelling of 'Phillips'
- Initials for Neil should be ND

2. Treasures update

- No events
- Non uniform money added

3. Update from Head Teacher Meeting

- Parent Pay – could this be available for PTFA events? How would the money be arranged? How would we cap tickets? What would happen with permission slips? Mrs Mander investigating
- Discussion ref. renewal of licences in future e.g. bug club, no funds available via school – already agreed as an item on wish list so ok for this year

4. Daily Mile Track

- ND approached by Mrs Marsh regarding Daily Mile Track, 2 metre wide blue track, £20k, wanted installed for Sports Relief but may need planning permission
Did PTFA want to contribute for PR opportunity? Decided no. School can access funding elsewhere.

5. Past Events

- No past events to discuss

6. Future Events

- Bingo – Bunny needed, 7.30pm. Stock take – do we need wholesalers run – KT advised not needed. Need all tables bringing up in advance again.
- Egg Hunt – Receipts to be provided as proof
- Summer fayre – Stall breakdown, all look profitable – KT to re-jig into order of profitability. Need to start ordering prizes – only a few smelly balls / footballs left.
Year 6 stalls – need to provide better information – ND to email Miss Jones / Mrs Tandy – To remain on bottom playground
Extend number on external stall holders
Face painting to be split around the field, will need more kit / volunteers
No chance of Cannock Chase Radio – DJ needed – could be use lady who does parties? Could we just use PA system? ND quote of £200 from local DJ
Look out for glass top freezer / drinks fridge – donations or free to good home – could we ask Tesco?
HP – teddy tombola to be arranged – good quality and only bears!
Central arena – HP to chase band – ND to ask Chase Terrace Scout Band
Splinter Group to talk summer fayre – to meet 27 March 7pm, in classroom due to Governors meeting.

7. Possible new events

- None

8. Defibrillator

- Posters sent about using lottery money

9. Newsletter

- KG happy to continue with half termly, more opportunity to promote upcoming events
Info by 18 March, with Mrs Fuller by 22 March, issue 29 March

10. AOB

- Lottery - plateaued out, £48 winnings at present. Simon Palmer gave winnings back to PTFA – first person to do that

- Grants – if anyone is aware of any to pass information. CG taking on applying for grants. Need to request funds for specific projects. HP suggested resources on PTA UK, access to database ref. funding, details to be sent to CG.
- Shirts / Hoodies – Orders to Helen. Extra T-shirts needed for volunteers
- Year 6 leavers deadline Friday. Autograph books ordered for 2 years, awaiting delivery.
- Parents Evening – 21 March – ND attending, any other volunteers?

11. Date of next meeting

- 17 April 2018

Date of Next Meeting:

- Tuesday 17 April 2018 at 7.15pm prompt, KS1 Staffroom.