

Five Ways Primary School Disability Equality Scheme and Accessibility Plan Action Plan 2013 - 2016

Aims

- a) To ensure the increasing involvement of those with disabilities in deciding action that impacts upon them.
- b) To increase access for those with a disability to the physical environment of the school, the curriculum and ensure equality with regards to access to information
- c) To evaluate and report to parents on the success of the action plan in meeting its targets

<u>Action</u>	<u>Success criteria</u>	<u>Lead person</u>	<u>Timescale</u>	<u>Review</u>
Collaborate with local mainstream and special schools to agree on action to support those in the school community with a disability in line with DDA duties.	<p>Collaboration with Key Learning Centre.</p> <p>Meetings will be arranged and attended when necessary.</p>	Sue Fuller (SENco)& Chris Berry (SEN governor)	When necessary	<p>Annually</p> <p>Ongoing</p>
Increase knowledge of disability and disability legislation of lead person in order to facilitate the raising of the awareness of whole school regarding duties.	<p>Disability awareness legislation updated.</p> <p>Attend course(s) in order to keep abreast of current legislation, issues etc.</p> <p>Disability awareness provided to whole school.</p>	<p>Sue Fuller (SENco)& Chris Berry (SEN governor)</p> <p>Chris Berry (SEN gov)</p> <p>Sue Fuller (SENco)& Chris Berry (SEN governor)</p>	2013 - 2016	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

Undertake audit of school policies and procedures to establish baseline of present level of disability discrimination	<p>Audit undertaken.</p> <p>All statutory policies to be reviewed to ensure they comply with DES requirements. (Behaviour & Discipline, SEN Policy, Equal Opportunities, PSHE etc)</p>	<p>Sue Fuller (SENco)</p> <p>Chris Berry (SEN governor)</p>		<p>By September 2013</p> <p>Ongoing</p>
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<u>Action</u>	<u>Success criteria</u>	<u>Lead person</u>	<u>Timescale</u>	<u>Monitoring</u>
Agree targets in three key areas and ensure that these are included within the School Development Plan and that resources are identified to ensure their implementation	Targets already agreed and written into SDP.	Leadership Team	2013 -2016	Annually
Increase access to the curriculum: To ensure that staff continue to set suitable learning challenges for disabled pupils responding to pupils diverse needs. To ensure that Teaching Assistants continue to have access to the specific training on disability issues.	Maintaining pupil tracking and carrying out analysis. Appropriate targets set for each pupil. Continued meetings with outside agencies. Training course information shared with TA's.	M.Walsh (Headteacher) Headteacher + Chris Berry (SEN gov) Sue Fuller (SENco)	Ongoing Ongoing	Leadership Team
Increase access to the physical environment by: To improve current accessibility to all progressive planned improvements.	Update confidential survey to ascertain access needs. New mobile to have ramp access.	Sue Fuller (SENco) School bursar Office Manager		Governors: Premises Team

<p>Increase access to written materials by: Developing the website to ensure information is accessible to all.</p> <p>Improving readability of letters using Tools in MSWord</p> <p>Check readability of work sheets and amend using Tools in MSWord.</p>	<p>Investigate Browse aloud software installed.</p> <p>Aim for readability level of 12</p> <p>Staff awareness raised and guidance issued.</p>	<p>Leadership Team/Website team/SENco</p> <p>Sue Fuller (SENco)</p> <p>Sue Fuller (SENco)</p>	<p>September 2013</p> <p>Ongoing</p>	<p>Headteacher</p> <p>Headteacher</p>
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<u>Action</u>	<u>Success criteria</u>	<u>Lead person</u>	<u>Timescale</u>	<u>Monitoring</u>
Agree and formalise systematic procedures that collect views of reasonable adjustments by pupils with a disability, their parent and advocates	Pupil and parent surveys to be carried out in induction packs.	Headteacher/Admin	Annually	Governors: Pupils Welfare and Guidance
	Revise questionnaire to new parents to include opportunity to raise access/disability issues.	Lesley Sawyer Assistant Headteacher	Annually	Leadership Team
Agree and formalise systematic procedures for monitoring the implementation of reasonable adjustments throughout the curriculum and extended school services.	DES/AP evaluation part of annual School Development Plan and on-going SEF process.	Leadership Team	Annually	SEN Governor: Chris Berry
	Improvements to form part of the school development plans for Premises, Quality of Provision and Pupils Welfare and Guidance. Termly reports to Governors.	Chris Berry (SEN Governor) Chris Berry (SEN Governor) + Headteacher	Annually	SEN Governor: Chris Berry

<p>Agree and formalise the systematic processes for evaluating the impact of reasonable adjustments on cohorts with a disability and report annually to governors</p>	<p>Pupil and parent surveys to be carried out as required.</p> <p>DES/AP evaluation part of annual School Development Plan and on-going SEF process. Improvements to form part of the school development plans for Premises, Quality of Provision and Pupils Welfare and Guidance.</p> <p>Annual report to Governors.</p>	<p>Leadership team</p> <p>Leadership Team</p> <p>Headteacher</p>	<p>On-going</p> <p>Annually</p> <p>Annually</p>	<p>Governors: Achievement and Standards</p>
<p>Agree process to publish annual reports to parents on the success of the action plan in reducing discrimination and identifying further targets.</p>	<p>School website.</p> <p>School Office on request.</p>	<p>Website Team</p> <p>W. Russell (Admin Team manager)</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>Leadership Team</p>